





Study Island Teacher Manual

2009-2010

Table of Contents

I. About the Program.....	2
II. Usage Overview.....	2
a. Teacher Usage.....	2
b. Student Usage.....	2
III. Study Modes.....	3
a. Test Mode.....	3
b. CRS Session.....	3
c. Game Mode.....	3
d. Printable Worksheet.....	3
IV. Class Manager.....	3
a. Create Classes.....	3
b. Create Class Assignments.....	4
c. Create a Class Page.....	6
d. LiveView.....	6
e. Parent Notifications.....	7
f. Writing Assignment.....	9
g. Custom Assessment Builder.....	11
V. School Stats Page.....	12
a. E-mailed Report Manager.....	12
b. Printable User List.....	12
c. Adjust Difficulty Level.....	12
d. Reports.....	14
VI. Additional Features and Information.....	17
a. My Attributes.....	17
b. My High Scores.....	17
c. Message Center.....	17
d. Remedial Topics (Building Block Topics).....	17
e. Custom Material (Custom Tests).....	17
f. Professional Development.....	17
g. Browser Compatibility.....	18
h. Implementation Ideas.....	19
i. Parent Letter.....	20
j. Troubleshooting.....	22
VII. Appendices.....	23
a. Glossary.....	23
b. Report Graph.....	27

Study Island Program

Look for the  icon throughout our manual! The  indicates that a corresponding video tutorial is available on our Help Tab.

About the Program

Study Island is an online standards mastery and test preparation program available in all fifty states and is built from state standards. One of *District Administration's* Readers' Choice Top 100 Products of 2008, Study Island is used by over 9 million students in 19,000 schools and now has high school, reading intervention, K1, and GED products. Rooted in foundational and statistical research, the dynamic self-paced program allows teachers to customize instruction to students' needs while allowing students to study in standard test format, interactive game mode, or using interactive response systems. Study Island is currently compatible with elInstruction, Promethean, and TurningTech.


The program is divided into sections based on subject (math, reading, etc.). Each subject is made up of approximately 15-30 topics. Each topic corresponds to a standard (or multiple related standards) from your state curriculum. Topics consist of a lesson and a bank of practice questions with explanations. It is helpful to view the lesson before answering the questions in the topic. Please note that the program is not designed to teach the material, but rather to reinforce what has already been taught.

The goal of the program is to "pass" every topic. If a student passes every topic, he or she has demonstrated proficiency in all areas tested.

"Our math, English, and science teachers require students to earn a specific amount of ribbons each quarter that count toward their quarterly grade. Teachers incorporate Study Island in their weekly lesson plans and they assign Study Island as homework. Our student recognition programs are very effective in motivating students to use Study Island. It is a school-wide commitment."

-Marianne Bursi, Explorer Middle, AZ

Overview of Student Use

1. Log in to www.studyisland.com.
2. Click on a subject (math, reading, etc).
3. If this is the first time using the program, click "Pretest." **Students must complete at least 10 Pretest questions to unlock the rest of the content in the subject.** If there is no Pretest option, or if students have already taken the Pretest, they may move on to the other content topics.
4. Choose a Session Type. The default setting is Test Mode, however students may also select Printable Worksheet or Game Mode if permitted. See page 3 for more information.
5. Once the Pretest has been completed, students may work through the remainder of the topics in any order and must pass all topics before taking the Post Test.
6. To pass a topic, students must meet the passing requirements, which are based a minimum number of questions answered (usually 10) and a minimum percentage correct (around 70%). A blue ribbon icon  is displayed next to all passed topics.
7. Once students have passed all the topics, they must pass the Post Test to complete the subject. Ignore this step if the subject has no Post Test.
8. When students pass all topics in all subjects, they have completed the program.

Overview of Teacher Use


1. Log in to www.studyisland.com with the username and password your Study Island Admin has provided.
2. Distribute usernames and passwords from the Printable User List to the students.
3. Create classes using "Class Manager."
4. Create assignments, if desired.
5. Introduce Study Island to your classroom.
6. Track student progress using real-time reports from the School Stats page.

o get
and
CAT

Session Types

(Study Modes)

Once a topic is selected, there are multiple study modes from which to choose. The choice of study mode does not affect the academic content you will see, only the mode in which it is presented. Students have the following options: Test Mode, Classroom Response System (CRS), Game Mode, and Printable Worksheet.

- Test Mode – Standard multiple choice or short answer format. By default, questions are in this mode. The number of questions will automatically default to the minimum number required to meet the passing parameter for that topic, but students have the ability to change the number of questions for a test session.
- Classroom Response System  - Teachers will be able to use their CRS classroom clickers with the Study Island program. Please note that your school will need to have already purchased a CRS system to be able to use this feature. You can find complete instructions and system requirements online by clicking Help, then Clickers.
- Game Mode – There are many different games that your students can play. Updated versions of Java and Flash are required to play the games; these are available online as free downloads. Game questions contain the same content as other study modes. The difficulty level of a game does not pertain to the questions, but rather to the level at which the game is played. **Please note: Playing the games will affect the students' scores just as if they were taking a regular test session.**
- Printable Worksheet – Students can choose one or multiple topics by putting a check mark next to the topics they want to include on their worksheet. Answers are located at the bottom of a teacher copy; however students do not have access to the answers. Please note that questions taken in the Printable Worksheet mode cannot be entered into Study Island reports.

Remember: You have the option to control if or when students have access to game mode!

Class Manager

- Create assignments for an individual student
- Easily view student progress
- See class averages
- Send messages to all students in your class
- Make a class page and class assignments

Study Island enables teachers to group students into specific classes. Classes are simply groupings. A student can be in more than one class at a time, and there is no limit to the number of classes you can create. Classes can also include students from more than one grade level. The "Class Page" and creation of classes is an optional feature and IS NOT required to use the Study Island program.

To Create a Class:

1. Click "Class Manager" on the left hand side of the screen.
2. Enter a title for your new class and click "Next."
(OPTIONAL: Teachers may choose to "Override School Preferences." Here, teachers may control game features, remedial topics, and timer visibility.)
3. Click the maroon arrow by the preferred grade level, then check off the students you wish to add to the class. If you wish to add all students in a grade level, check the box next to that grade level.
4. Click "Save" at the bottom of the screen.

Tip: To edit an existing class, click the "Edit Class" icon on the Class Manager page. To **add** a student to the class, repeat steps 3 and 4. To **remove** a student from the class uncheck the box by the student's name and click "Save."

Class Properties | Class Page & Assignments | Parent Notifications

Title: Mr. Smith's 4th Period Class

Owner: Shoaf, Kelly (kelly.shoaf)
(The owner account, along with the administrator account, will be able to edit this class and add assignments and class notes.)

Preferences: Use School Preferences
(Allows teachers to set the games on/off preferences, timer on/off preferences, etc. for their class.)

Select Students: **Students Selected: 4**

- ☐ Kindergarten
- ☐ 1st Grade
- ☐ 2nd Grade
- ☐ 3rd Grade
- ☐ 4th Grade
- ☒ 5th Grade
- ☐ Grove, Mara
- ☒ Lusted, Greg
- ☒ Ressep, Allison
- ☒ Roberts, Bobby
- ☒ Ross, Becky
- ☐ 6th Grade
- ☐ 7th Grade
- ☐ 8th Grade
- ☐ 9th Grade
- ☐ 10th Grade
- ☐ 11th Grade
- ☐ 12th Grade

[Save](#) [Back to Class Manager](#)

To Create an Assignment:

1. Click "Class Manager" and locate the class to which you want to add an assignment.
2. Click the "Class Page and Assignments" icon on the far right.
3. Click "Add Assignment."
4. Select the date assigned and the date due by clicking in the boxes for each. Note that this sets your expectations for the students, but does not automatically set your assignment to expire at the end of the time period.
5. Enter an Assignment Title.
6. Type instructions or any relevant information in the "Additional Info" box (optional).
7. Use the "Preferences" dropdown menu to adjust the preferences for your assignment. If the admin allows, teachers may choose "Override School Preferences" (optional).

Create a Practice and Instruction Assignment

Assignment Information

Assigned: Jul 18 09 Due: Jul 18 09 at End Of Day

Assignment Title (*required):
Chapter 3

Additional Info (optional):
Please take 10 questions.

There are 2975 characters remaining for additional information.

Use School Preferences
(Sets the games preferences, etc. for this assignment.)

A. Assigning to a Class(es):

1. Check the box(es) that corresponds to the class you would like to add.

B. Assigning to Individual Students:

1. Click the maroon arrow next to the class that corresponds to the student(s) you would like to add to the assignment.
 2. Check the students you want to add to the assignment.
- NOTE: If you wish to assign to only selected students, be sure the box for the class as a whole is unchecked.

Select Assignees

Classes Selected: 1 Students Selected: 2

<input type="checkbox"/>	▶ Math (custom material)
<input checked="" type="checkbox"/>	▶ Mr. Smith's 4th Period Class
<input type="checkbox"/>	▶ Mrs. Peters homeroom
<input type="checkbox"/>	▶ RDHS Class
<input type="checkbox"/>	▶ Rory and Lorelai

C. Add Topics to the Assignment:

1. Choose a grade and subject under "Select Topics."
2. Click "Get Topic List."
3. Select the topics.
4. Select "Activated" from the drop down menu at the bottom of the screen. To keep it deactivated, select "Deactivated". NOTE: When you keep an assignment deactivated, the students are unable to see it. This can be a great option for teachers who want to plan ahead!
5. Click "Save Assignment."

Select Topics (*required)

Topics Selected: 1

5th Grade - TEKS
Program: Mastery and TAKS Preparation
Subject: Math Change Subject

Title	Passing Goal	Items Score	View
Math			
1. <input type="checkbox"/> Pretest - Math	10 : N.A.		
2. Numbers, Operations & Problem Solving (TAKS OBJ. 1 & 6)			
a. <input checked="" type="checkbox"/> Place Value	20 : 77%		
b. <input type="checkbox"/> Compare & Order Numbers	10 : 68%		
c. <input type="checkbox"/> Comparing Fractions	20 : 67%		
d. <input type="checkbox"/> Fractional & Decimal Models	10 : 70%		
e. <input type="checkbox"/> Fraction Simplification	20 : 70%		
f. <input type="checkbox"/> Improper Fractions & Mixed Numbers	10 : 66%		
g. <input type="checkbox"/> Addition & Subtraction	15 : 70%		

Creating a Class Page:

Once a class is created, a Class Page can be made for that class. A Class Page can only be made by the school's admin or the owner of the class. The Class Page must be activated in order for students to access assignments.

1. Click "Class Manager" on the left side of the screen.
2. Click the "Class Page and Assignments" icon to the right of the class name.
3. Choose "Yes" from the dropdown box by Class Page Activated. There must be a note or assignment created before the Class Page can be activated.

Class Pages can include the following:

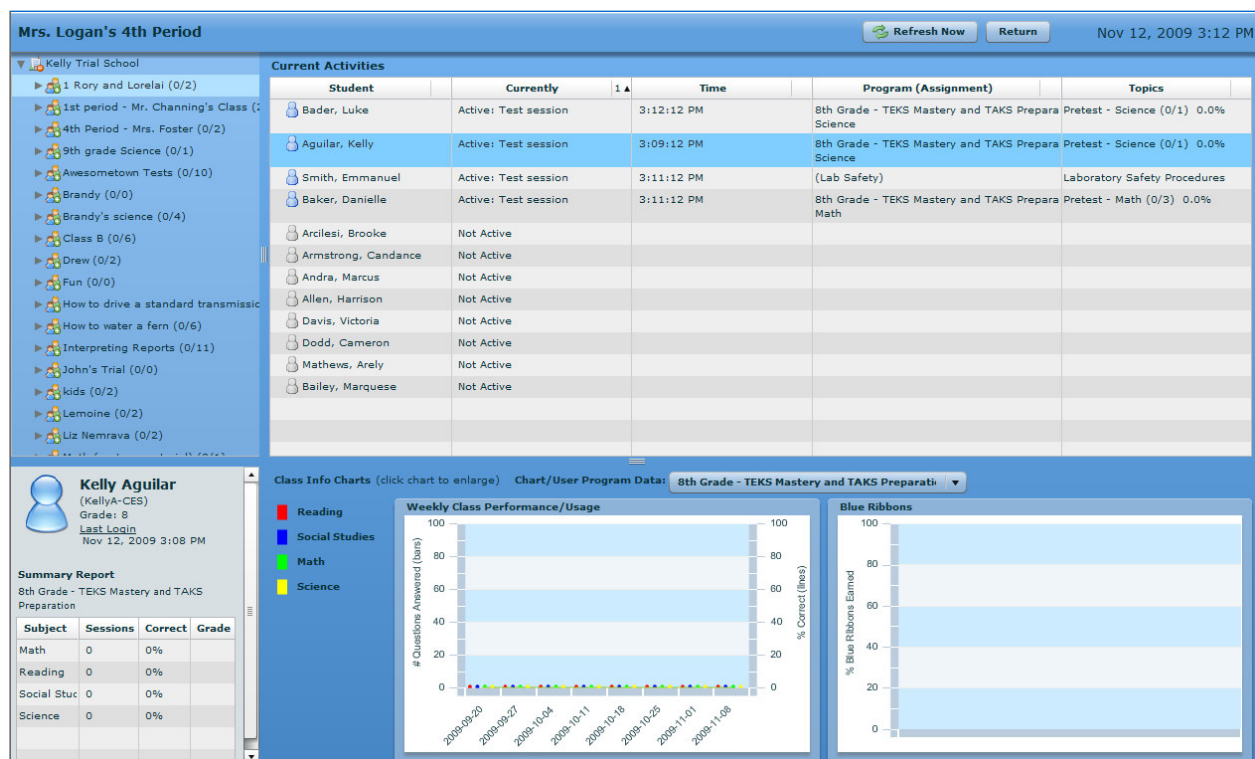
- Class Assignments – instruct students to complete a specific Study Island topic(s)
- Class Schedule – post class events
- Class Notes – post class notes
- Class Links – post class links to other Web sites

Additional options that appear once the Class Page is activated:

- **Default for Students** – When "Yes" is selected, students will see the Class Page upon login. When "No" is selected, students will need to click "My Class" on the left.
- **Block Other Material** – When "Yes" is selected, students will only be able to access Study Island topics assigned on the Class Page(s). They will not be able to navigate to other topics via the navigation bar on the left. **Caution:** If you share students with another teacher, be sure to discuss whether this feature will work for you. When you select "Block Other Material," ALL subjects will be blocked. In order for students to access other teachers' material, those teachers will need to create assignments as well.

LiveView

LiveView is a real-time monitoring system that allows teachers to observe students' progress as they work. LiveView displays which students in your class are logged in, the assignment and/or topic(s) on which they are working, and the number questions correct out of the number attempted. You can sort any of the columns in the Current Activities section. LiveView also offers an individual student Summary Report, a Weekly Class Performance/Usage Chart, and a Blue Ribbon chart. Please note that LiveView requires Adobe Flash 8 to operate. To return to your Class Manager Page, click "Return" at the top of your screen.



How to Use LiveView:

1. Click "Class Manager" on the left side of the screen. Be sure you have already created your class. If not, please see page 3 for instructions on creating a class.
2. Click "LiveView" located above the list of classes.
3. Click on your class title on the left side of the screen.
4. (Optional) To view an Individual Student Summary Report, click on a student's name. The Summary Report will appear at the bottom left of the screen.

Teachers can easily
monitor student progress
from their own desks!

How to View Class Info Charts:

1. Select the program in the dropdown box next to "Chart/User Program Data."
2. To enlarge the chart, click on the chart itself.

Parent Notifications

Parent Notifications are automatic emails designed to keep parent(s) involved in their student(s) education process and to promote better communication between parents and teachers. With this feature, a teacher can keep parents informed of their students(s) progress in the program by creating any of several types of Parent Notification Requests. It is recommended that teachers enter valid email addresses under "My Attributes" prior to creating new Notifications for this feature to work properly. **Please note that the admin or teacher must set up "Parents" and "Parent Groups" before a new Notification can be created.**

To Create a Parent for Parent Notifications:

1. Click "Class Manager" on the left hand side of the screen.
2. Locate the Class Title and click on the Parent Notification icon on the right side of the screen.
3. Click "Add a Parent."
4. Select a student using the dropdown box by "Student."
5. Click "Add New Parent."
6. Enter a Parent First Name, Last Name, Email Address and Type from the dropdown box by "Type."
7. Click "Save" after adding each parent.

To Create a Parent Group:

1. Click "Class Manager" on the left hand side of the screen.
2. Locate the Class Title and click on the Parent Notification icon on the right side of the screen.
3. Click "Create Parent Group."
4. Enter a name and description for the Parent Group.
5. Click each Parent Name on the left side of the box under "Available Parents" and use the arrows to add the selected Parents to the group on the right side of the screen under "Parents in Group." Also, you can click on "Move All Parents to Group" to move all the "Available Parents" to the "Parents in Group" section on the right.
6. Click "Save" after setting up each Parent Group.

Tip: LiveView is designed to update every 10 seconds, however, some servers may take longer to automatically update. Manual updates are available by clicking the "Refresh Now" button located at the top of the screen.

Parent Group

✓ Save ✗ Cancel

Group Name: Mr. Logan's 8th Period

Description: Struggling Students' Parents

Available Parents

Add/Update Parent Move All Parents to Group

Parent's Name	Student's Name
Shipley, Jennifer (Legal Gu...)	Fraizer, Helen (HelenF)
Smith, Hunter (Grandparent)	Walton, Mark (MarkW3)
Smith, Mary (Grandparent)	Walton, Mark (MarkW3)

Parents in Group

Remove All Parents From Group

Parent's Name	Student's Name
Downs, Jim (Father)	Downs, Georgia (GeorgiaD1)
Downs, Jun (Mother)	Downs, Georgia (GeorgiaD1)
Swan, Roger (Father)	Swan, Danielle (DanielleS6)
Walters, Adrian (Father)	Walters, Teresa (TeresaW)
Walters, Carolyn (Mother)	Walters, Teresa (TeresaW)

To Create a Parent Notification:

1. Click "Class Manager" on the left hand side of the screen.
2. Locate the Class Title and click on the Parent Notification icon on the right side of the screen.
3. Click "Create a Parent Notification."
4. Select the type of Notification. There are several options available including Assignment Due/Reminder Alert and Low Score Warning. See chart below.
5. Enter a Notification Name.
6. Select the Frequency, Time, Start and End Dates, and Program and Subject from the dropdown boxes. Please note that options here may vary depending on answer choices.
7. Select the Recipients from the dropdown box by "Send To."
8. Click "Save."
9. (Optional) Click "Preview Email" to see how the email will appear to selected recipient(s).

Parent Notification Request

✓ Save ✗ Cancel Preview Email

Notification Information

Notification Type: Assignment Due/Reminder Alert

Notification Name: Don't Forget, the Assignment is Due!

Frequency: Daily Send Email At: - Select a time -

Start Date: End Date:

Additional Parameters

Days: 1

Recipients

Send To: All parents for a single student

Student: Fraizer, Helen (HelenF)

Notification Type Information

Assignment Due/Reminder Alert

Description:
This notifies the parents when an assignment is close to the due date for students who haven't completed the assignment.

Current Field Information

Notification Type
The type of parent notification request. More information about each notification type is described in the Notification Type Information area.

Tip: Look on the right side of the Notification box for explanations!

Notification Types Available:

Notification	Description
Assignment Creation Alert	This notifies the parents when a new assignment has been assigned to students in this class.
Assignment Due/Reminder Alert	This notifies the parents when an assignment is close to the due date for students who haven't completed the assignment.
Assignment Overdue/Late Alert	This notifies the parents when an assignment has passed the due date for students who haven't completed the assignment.
Blue Ribbon Alert	This notifies the parents when a student achieves a Blue Ribbon in a subject. An email is sent with the name of program and subject where the student earned the Blue Ribbon. If no Blue Ribbons were earned for a student during the notification period, then no email will be sent to the student's parents.
General Email	This is a general email that can be sent to the student's parents. The body of the email is free-form and can be used to communicate Study Island or non-Study Island information to the parents.
Individual Student Report	This sends an email with a link to the existing Individual Student Report based on the program and subject(s) specified.
Low Score Warning	This notifies the parents when their student's correct percentage falls below the percentage specified for a specific subject within a program.
Suggested Topics	This sends an email with a link to the existing Suggested Topics Report based on the program and subject specified.

Writing Assignment

The Writing Assignment feature is a streamlined, paperless way to develop students' writing skills. Teachers can choose from a selection of grade-specific writing prompts or create their own writing assignments. Students can use online graphic organizers to plan written responses, then create and submit compositions electronically. After viewing submitted assignments online, teachers will be able to leave comments and grade and/or send the composition back to students for revisions. Note: A student will see "Writing Portfolio" as an option on the left side of the screen only once that student has turned in his or her first composition. If a student saves a composition for later, he or she will access the saved composition through the assignment.

Create a Writing Assignment

Assignment Information

Assigned: Nov 25 09 Due: Nov 30 09 at End Of Day

Assignment Title (*required):
Thanksgiving Break Essay

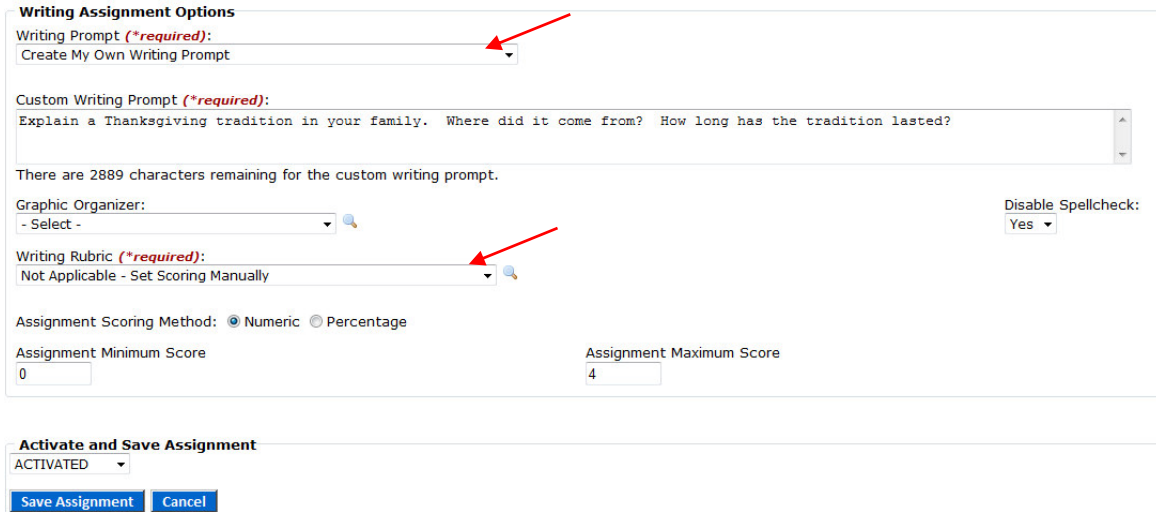
Additional Information (optional):
Please write at least 300 words.

There are 2968 characters remaining for additional information.

Select Assignees

Classes Selected: 1 Students Selected: 0

1 Rory and Lorelai
1st period - Mr. Channing's Class
4th Period - Mrs. Foster
9th grade Science
Awesometown Tests
Brandy
Brandy's science



Writing Assignment Options

Writing Prompt **(*required)**:
Create My Own Writing Prompt

Custom Writing Prompt **(*required)**:
Explain a Thanksgiving tradition in your family. Where did it come from? How long has the tradition lasted?

There are 2889 characters remaining for the custom writing prompt.

Graphic Organizer:
- Select -

Writing Rubric **(*required)**:
Not Applicable - Set Scoring Manually

Assignment Scoring Method: ☒ Numeric ☐ Percentage

Assignment Minimum Score: 0

Assignment Maximum Score: 4

Disable Spellcheck: Yes

Activate and Save Assignment

ACTIVATED

Save Assignment Cancel

To Create a Writing Assignment:

1. Click "Class Manager" on the left side of the screen.
2. Click on the Class Page and Assignment icon to the right of the class title. Note: if you have not yet created a class, please see page 3 for instructions.
3. Click "Add Assignment."
4. Click "Create Writing Assignment."
5. Select the date assigned and the date due by clicking in the box for each. Note that this sets your expectation for the students, but not automatically set your assignment to expire at the end of the time period.
6. Enter an Assignment Title and type instructions or any relevant information in the "Additional Info" box (optional).
7. Click the class that corresponds to the student(s) you would like to add to the assignment.
8. Check "Select All" or the individual students you want to add to the assignment.
9. Select a Writing Prompt, Graphic Organizer (optional), and Writing Rubric under "Writing Assignment Options."
10. Select "Activated" from the dropdown menu at the bottom of the screen. To keep it deactivated, select "Deactivated." NOTE: When you keep an assignment deactivated, students are unable to see it. This can be a great option for teachers who want to plan ahead!
11. Click "Save Assignment."

To Review/Grade a Writing Assignment (Composition):

1. Click "Class Manager" on the left side of the screen, then click on the Class Page and Assignment icon to the right of the class title.
2. Click the View and Grade Assignments icon to the right of the assignment title.
3. Click "Grade" next to the submitted composition. Here you will be able to view the submitted assignment online, leave comments, and grade and/or return the compositions to students for revisions.
4. Click "Mark as Completed" when you are finished grading the assignment.

Students can access current and previous writing compositions by clicking "Writing Portfolio" on the left side of the page after a composition has been submitted.

Tip: Teachers can access compositions by clicking the View and Grade Assignments icon under "Class Page and Assignments." If the writing assignment has been deleted, the teacher can log in as the student and click "Writing Portfolio" to access the composition.

To Delete a Composition:

1. Click "Schools Stats" on the left side of the screen.
2. Choose Assignment Report from the dropdown box by "Report Type."
3. Select the Class and Assignment and click "View Report."
4. To the right of the student's name, click the number under the "# Versions" column.
5. Check off the appropriate composition and click "Remove Checked Records."

Custom Assessment Builder

The Custom Assessment Builder allows teachers to create their own customized assessments to measure student proficiency and progress. Teachers can choose questions from either the standard Study Island question bank or from a new question bank designed specifically for the Custom Assessment Builder. At this time, Custom Assessment Builder is available for math and reading in grades 3-8. Please note that not all subjects and topics have unique question banks available.

To Create a Custom Assessment:

1. Click "Class Manager" on the left side of the screen.
2. Click the "Class Page and Assignments" icon to the right of the class name, then click "Add Assignment" for either a class or individual student.
3. Select "Create Custom Assessment."
4. Select the date assigned and the due date, then enter an assignment title.
5. Type instructions or any relevant information in the "Additional Info" box (optional).
6. Choose a grade and subject under "Select Questions," then click "Get Topic List."
7. Click the "Select Questions" icon to the right of the desired topic.
8. (Optional) Check the box by "Show questions from both practice and assessment item banks" if you wish to include standard Study Island practice questions as well as unique Custom Assessment questions in your assessment. Custom Assessment questions will be aqua and say "Assessment." Standard Study Island questions will be grey and say "Practice."
9. Choose the number of "instances" for each question stem. An instance is the number of times that specific question stem will appear on the assessment. While the question stem will remain the same, the actual values included in the question will vary for each instance. Please note that standard Study Island practice questions do not have instances.
10. Click "Add" to add the question to the assessment; the question will turn yellow. After a question has been added, you may click "Remove" to remove it.
11. Scroll to the top of the page and click "Save Selections."
12. Select "Activated" from the drop down menu at the bottom of the screen. To keep it deactivated, select "Deactivated". NOTE: When you keep an assignment deactivated, the students are unable to see it.
13. Click "Save Assignment."

Questions: 1 Total Instances: 1

☒ Show questions from both practice and assessment item banks.

Save Selections Cancel

ASSESSMENT

Instances 1 Remove

5.
$$\begin{array}{r} 298 \\ + 140 \\ \hline \end{array}$$

A. 438
B. 435
C. 448
D. 439

PRACTICE

Add

6. Megan has 20 crayons. Then her friend, Thomas, gives her 13 more crayons. Use the picture below to figure out how many crayons Megan now has in all.

$$\begin{array}{c} \text{Crayon Box} \\ \text{Crayon Box} \end{array} = 20$$

$$\begin{array}{c} \text{Crayon Box} \\ \text{Crayon Box} \\ \text{Crayon Box} \end{array} = 13$$

A. 33
B. 34
C. 32
D. 7

School Stats Page

The "School Stats" page is used to generate reports on student progress. You can access this page through the "School Stats" link on the left side of the screen. Both the administrator and teachers have access to this page; students do not. (See the Help tab for a description of the various reports.)

"Parents can see and understand what their kids should be learning."
-Gary Grothke, Madison Elementary, CA

Emailed Report Manager

Teachers can choose to set up Study Island reports to be automatically emailed each week.

To set up an automatic email:

- Click "School Stats" on the left side of the screen.
- Pull the report of your choice.
- Click "Automatically Email Report" within the report you generated to sign up to receive it periodically via email.

Tip: You can generate Individual Student Reports and add the parent's e-mail so the parent receives the report via e-mail periodically. Please note that no other reports should be sent to parents as they contain information on students other than their own.

Printable User List ?

The Printable User List feature gives you a printer friendly version of the login information for all users in your school. You can view the entire school roster or view the roster by class by clicking on the dropdown box in the upper right corner. This is an easy way to look up students' or teachers' passwords if they forget. Please note that teachers do not have access to other teachers' passwords.

Adjust Difficulty Level ?

In order to complete the program, students must "pass" each topic within a subject. This feature allows you to adjust the percentage that the student needs to meet in order to pass that topic.

Option 1 – Adjust Passing Parameters: The "Adjust Passing Parameters" feature enables you to adjust the percentage that a student needs to achieve in order pass the topics. Adjusting the passing parameters does not affect the difficulty level of the questions; it only affects the percentage a student must achieve to pass a topic.

- Check the boxes to the left of the names you want to change.
- In the box adjacent to "Subject to Change," select which subject you would like to change.
- Then next to "Passing Level," select the preferred percentage.

Adjust Passing Parameters

Program: 8th Grade - TEKS Mastery and TAKS Preparation
School: Kelly Trial School
Class: 1st period - Mr. Channing's Class

Operations Below Are Performed On Checked Users ?

Start Date: Jul 28, '09 Set Start Date

Subject To Change: Reading Set Passing Level

Passing Level: Met Standard

Check All

Name	Start Date	Math Passing Level	Reading Passing Level	Social Studies Passing Level	Science Passing Level
<input type="checkbox"/> 1. Allen, Harrison (HarrisonA-CES)	06/17/09	Met Standard	Met Standard	Met Standard	Met Standard
<input checked="" type="checkbox"/> 2. Andra, Marcus (MarcusA-CES)	06/17/09	Met Standard	Met Standard + 6%	Met Standard	Met Standard
<input type="checkbox"/> 3. Armstrong, Candance (CandanceA-CES)	06/17/09	Met Standard	Met Standard	Met Standard	Met Standard
<input type="checkbox"/> 4. Baker, Danielle (DanielleB-CES)	06/17/09	Met Standard	Met Standard	Met Standard	Met Standard
<input type="checkbox"/> 5. Dodd, Cameron (CameronD-CES)	06/17/09	Met Standard	Met Standard	Met Standard	Met Standard
<input type="checkbox"/> 6. Smith, Emmanuel (EmmanuelS-CES)	06/17/09	Met Standard	Met Standard	Met Standard	Met Standard

"Start Date:"

Resetting the "Start Date" clears out the student's stats (without deleting them) and forces him or her to start fresh; however, teachers may still access old stats by using the filter feature on the reports. Reports will only include statistics from sessions performed after the new "Start Date."

To reset the "Start Date," check the box next to the name of the student you want to reset, then scroll up to the top of the page. Select the new "Start Date" from the dropdown boxes and click on "Set Start Date."

Operations Below Are Performed On Checked Users ?

Start Date: Jul 28, 09 **Set Start Date**

Subject To Change: -

Passing Level: Met Standard **Set Passing Level**

Check All

Name	Start Date	Math Passing Level	Reading Passing Level	Social Studies Passing Level	Science Passing Level
<input type="checkbox"/> 1. Allen, Harrison (HarrisonA-CES)	06/17/09	Met Standard	Met Standard	Met Standard	Met Standard
<input checked="" type="checkbox"/> 2. Andra, Marcus (MarcusA-CES)	07/28/09	Met Standard	Met Standard + 6%	Met Standard	Met Standard

Option 2 - Restrict Students to Easier or Harder Material: With this option, teachers can limit students to working on lower or higher grade-level material.

Select the Class the student is in and click "Next." Check off the name of the student and then select the grade to which you want to restrict access. Check the box for "Hide Grade Level From User" if you wish and click on "Restrict Users To This Level."

Operations Below Are Performed On Checked Users ?

Grade Level: 8th Grade - TEKS Mastery and TAKS Preparation **Restrict User(s) To This Level**

☒ Hide Grade Level From User

Remove Grade Level Restriction

Check All

Name	Grade Level Restriction	Grade Level Hidden
<input type="checkbox"/> 1. Allen, Harrison (HarrisonA-CES)	No Restrictions	No
<input checked="" type="checkbox"/> 2. Andra, Marcus (MarcusA-CES)	Grade 8	No

Option 3 - Text-to-Speech: Text-to-Speech refers to the ability to play text as spoken words and is now available to all grade levels. The sound can be heard through speakers or headphones. Text-to-Speech is designed for and most beneficial to beginning readers, special needs students, and auditory learners.

To Enable Text-to-Speech:

1. Click "School Stats" on the left side of the page.
2. Click "Adjust Student Difficulty."
3. Select the class or grade from the dropdown box under Option 3 and click "Next."
4. Select the appropriate student(s) by placing a check in the box next to their name or by choosing "Check All."
5. Click "Update Text-Speech setting for selected users."
6. Click "OK" if you are sure you want to change the setting for the selected users.

To Use Text-to-Speech:

1. Use the mouse to select the text you wish to have read aloud.
2. Click the "Play" icon.

Reports ?

The "School Stats" page is used to generate reports on student progress. You can access this page through the "School Stats" link on the left side of the screen. Both the administrator and teachers have access to this page; students do not. Here, the teachers are able to run reports on their students and also view a copy of the "Printable User List." (See the Help tab for a description of the various reports.) See Appendix B on page 27 for more report details.

Kelly Trial School User Statistics

Report Type: Class Gradebook Report ?

Gradebook Format: Class Gradebook Report

Select a Class: Individual Student Report

Select a Program: Class Summary Report

Filter By Date: Class Comparison Report

Filter By Time: Assignment Report

Filter By Day: Custom Assessment Report

Report Options: Benchmarking Report

Report Options: Trend Report

Report Options: Weekly Report

Report Options: High Score Report

Report Options: Login Report

[Add/Edit Class](#)

Delete Individual Test Sessions

Teachers can delete individual test sessions by going to the School Stats page and pulling an Individual Student Report.

1. Click the number of sessions that corresponds with the topic in question (under the Sessions column).
2. Check the session you wish to delete.
3. Click "Remove Checked Sessions."

You can also delete entire topics by checking off the box to the left of the topic title and then clicking "Remove Checked Records."

There are several formats to choose from (see chart on next page.) Choose your favorite! Tip: Viewing data is easier if students are organized into classes using Class Manager.

IF YOU WANT TO:

TRY THIS:

Find the strengths/weaknesses
of the classSelect **Class Summary Report**.
Select "By Subject." Click "Suggested Topics" or
"Performance Level Breakdown."

Topic Suggestion Report

Program: 3rd Grade - TEKS Mastery and TAKS Preparation
Subject: Science
School: Kelly Trial School
Class: Students in grade [3]
Report Period: through Jun 15, 2009

[Open in Excel](#) [Automatically Email Report](#)

Topic	Sample Size	Correct/Total	% Correct	Passing Rate
1. Collect & Interpret Data - Investigation	60000	9 / 22	33.3%	33.3%
2. Laboratory Procedures - Investigation	60000	5 / 14	64.3%	5.7%
3. Experimental Design - Investigation	60000	5 / 14	64.3%	5.7%
4. Simple Systems - Investigation	60000	12 / 16	75.0%	0.0%
5. Scientific Evidence - Investigation	60000	12 / 16	75.0%	0.0%

View individual statistics for a student's
progressSelect **Individual Student Report**.
Choose the student you'd like to view.

Individual Student Report

Program: 3rd grade - TEKS Mastery and TAKS Preparation
Subject: Science
User: Walker, Sue
Passing Level: Met Standard
Starting Date: Feb 20, 2007
Report Period: Feb 20, 2007 through Jun 15, 2009

[Compare with others](#)
[Suggested Topics](#)
[Automatically Email Report](#)

Topic	Sessions	Time Spent	Correct/Total	% Correct	Grade
1. Nature of Science (Two Unit)	1	0:57	10 / 10	100.0%	
2. Laboratory Procedures - Investigation	1	2:16	14 / 16	87.5%	M
3. Experimental Design - Investigation	2	5:50	11 / 12	91.7%	CP
4. Simple Systems - Investigation	1	2:16	8 / 10	80.0%	M
5. Scientific Evidence - Investigation	1	1:42	3 / 4	75.0%	M
6. Scientific Evidence - Investigation	1	1:42	12 / 16	75.0%	M

Find the percentage of the program
that has been completed with Blue
RibbonsSelect **Blue Ribbon Report**.
Select the class and program you wish to view.

Progress Through Program (Percentage Complete)

Product: 3rd Grade - TEKS Mastery and TAKS Preparation
School: Kelly Trial School
Class: Students in grade [3]
Report Period: through Jun 15, 2009

[Open in Excel](#) [Automatically Email Report](#)

IMPACT: The percentages below are NOT percentage correct. They show the progress of student through the program and are based upon topics the student has passed.

User	Math	Reading	Science	Social Studies	All
Students in grade [3]	7 Ribbons 13% AVG	7 Ribbons 20% AVG	19 Ribbons 60% AVG	6 Ribbons 17% AVG	39 Ribbons 78% AVG
1. Jones, Holly	1 ribbon 4%	2 Ribbons 11%	8 Ribbons 50%	0 Ribbons 0%	11 Ribbons 16%
2. Walker, Sue	6 Ribbons 22%	5 Ribbons 28%	11 Ribbons 69%	6 Ribbons 33%	28 Ribbons 38%

View a breakdown of all students and
their progress within a subject and
topicSelect **Class Gradebook Report**.
Choose "By Subject Broken Down By Topic."

Class Gradebook Report

Program: 3rd Grade - TEKS Mastery and TAKS Preparation
Subject: Science
School: Kelly Trial School
Class: Students in grade [3]
Report Period: through Jun 15, 2009

[Open in Excel](#) [Automatically Email Report](#)

Student	Pretest - Science	Laboratory Procedures	Experimental Design	Collect & Interpret Data	Scientific Evidence	Laboratory Tools	Ecosystems
Jones, Holly	10	10	10	12	7	10	11
Walker, Sue	10	10	16	12	12	13	20
Total	20	20	26	24	19	23	31

View a student's missed questions

Select **Individual Student Report** and view the
report.
Click on the session number for the topic you'd like
to view. Click "View Missed" to see the missed
questions.

List Of Sessions

Topic: Simple Systems
User: Walker, Sue
Passing Goal: 10 items and 67% correct
Starting Date: Feb 20, 2007
Report Period: Feb 20, 2007 through Jun 15, 2009

[Remove Checked Sessions](#) [Check All](#) [Uncheck All](#)

Date	Session Type	Time	Questions	% Correct
03/20/09 - 1:41 PM CST	Home Run Derby	37:19	2	50.0%
03/20/09 - 1:42 PM CST	Space Game	2:14	5	20.0%
03/20/09 - 1:54 PM CST	Basketball Game	7:21	10	80.0%
03/20/09 - 2:02 PM CST	Match Game	2:40	5	100.0%
Overall	All Modes	49:34	22	68.2%

IF YOU WANT TO:

TRY THIS:

View the dates and times of student logins

Select **Login Report**.
Use the filter function to see specific dates and times within the previous three months.

Login Report
School: Kelly Trial School
Grade: 3
Report Period: through Jun 15, 2009
Login data only exists for the past 3 months.

[Automatically Email Report](#)

Student	Total # of Logins
Jones, Holly	3
Walker, Sue	9
Total	12

View student statistics based on state assessment reporting categories

Select **Class Gradebook Report**.
Select "Subject Broken Down by Reporting Category."

Program: 3rd Grade - TEKS Mastery and TAKS Preparation
Subject: Science
School: Kelly Trial School
Class: Students in grade [3]
Report Period: through Jun 15, 2009

[Open in Excel](#) [Automatically Email Report](#)

Student	Nature of Science (TAKS DBI.1)		Life Science (TAKS DBI.2)		Physical Science (TAKS DBI.3)		Earth Science (TAKS DBI.4)		ALL LISTED TOPICS	
	Items	Score	Items	Score	Items	Score	Items	Score	Items	Score
Jones, Holly	56	78.6%	24	87.5%	18	83.3%	22	77.3%	120	80.8%
Walker, Sue	11	10.1%	43	83.1%	22	60.2%	36	10.6%	110	75.2%
Total	133	73.7%	67	85.1%	40	75%	58	79.3%	230	77.5%

*NOTE: Gradebook reports show all statistics for the specified date range and does not filter data using the start dates of individual students.

Compare usage and performance between classes and/or grade levels

Select **Class Comparison Report**.
Select "By Program Broken Down By Subject."
Choose the classes and program you'd like to view.

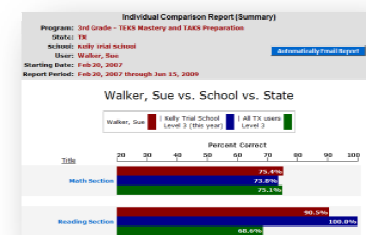
Class Comparison Report
Program: 3rd Grade - TEKS Mastery and TAKS Preparation
School: Kelly Trial School
Report Period: through Jun 15, 2009

[Open in Excel](#) [Automatically Email Report](#)

Class	Math		Reading		Science		Social Studies		ALL SUBJECTS	
	Items	Score	Items	Score	Items	Score	Items	Score	Items	Score
Mrs. Foster's 4th Period	188	64.4%	125	80.0%	318	78.6%	75	82.7%	706	75.5%
RCHS Class	44	93.2%	0	-	37	59.5%	0	-	81	77.8%
Total	232	69.8%	125	80%	355	76.0%	75	82.7%	787	75.7%

*NOTE: Gradebook reports show all statistics for the specified date range and does not filter data using the start dates of individual students.

Compare students with other Study Island users in the state

Select **Class Summary Report** or **Individual Student Report**.
Choose the class or individual student (if running the Individual Student Report).
Click "Compare with Others."

View results for an assignment created in Class Manager

Select **Assignment Report**.
Select the class and assignment.

Program: 3rd Grade - TEKS Mastery and TAKS Preparation
Subject: Science
Assignment Title: Chapter 4
School: Kelly Trial School
Class: Mrs. Foster's 4th Period
Report Period: through Jun 15, 2009

[Open in Excel](#) [Automatically Email Report](#)

Student	Laboratory Procedures		Experimental Design		Collect & Interpret Data		ALL LISTED TOPICS		Skills Earned
	Items	Score	Items	Score	Items	Score	Items	Score	
Jones, Holly	10	70.0%	12	58.3%	7	42.9%	29	58.6%	1 out of 3 (33%)
Walker, Sue	16	81.3%	12	91.7%	20	30.0%	48	82.5%	2 out of 3 (67%)
Total	26	76.0%	24	75%	27	33.3%	77	61%	3 out of 6 (50%)

Additional Features and Information


My Attributes

The "My Attributes" page allows users to change their user information, including username, password, and other attributes. Please note that the admin can block attribute changes from the admin page.



My High Scores

"My High Scores" allows users to see the highest scores that they have received while playing the games.

Message Center

Study Island offers a messaging center where users can message the administrator, teachers, and students. This message feature is helpful in assigning homework or simply allowing the student to ask a question without embarrassment. There are envelope icons () next to the usernames in several of the reports that can be clicked to send users a message. The admin for your school can turn the Message Center off if desired.

Remedial Topics (Building Block Topics)

If a student is having difficulty passing a topic, a hazard symbol () will appear next to the topic, and often an additional topic will appear below. The remedial topic that appears is also referred to as a **Building Block Topic**. It has a lower difficulty level than the topic in which the student was having trouble. The student can no longer attempt the original topic until he or she has passed the Building Block Topic. Passing the Building Block Topic is represented by a **white ribbon** (). Once the building block topic is passed, the student will need to go back and pass (get a blue ribbon) the on-grade-level topic as well.


Custom Material (Custom Tests)

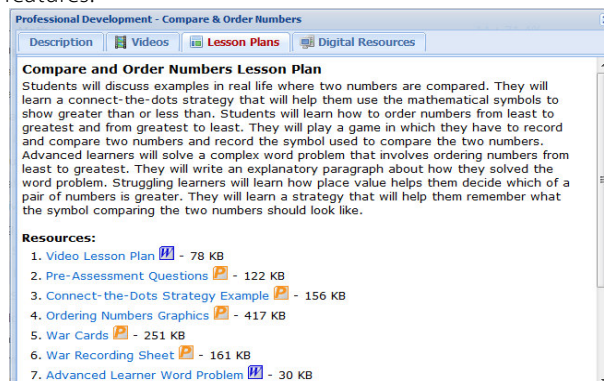
Teachers have the ability to create custom topics in the Study Island program which can include a lesson along with assessment questions and explanations. Once a teacher creates a custom topic, students can log in to Study Island and attempt the topics the same way they attempt the other Study Island topics. Students will click on the "Custom Material" link to access topics created by teachers. To get started creating a custom topic, log in as a teacher and click the "Create New Topic" link on the left side of the page. Follow the instructions on the screen to fill in the topic details including your custom questions and answers. Detailed instructions for creating custom material can be found online in the help section of the site. Just click on the "Help" link in the top right hand corner of the screen while logged into the program, then click "Features" then "Custom Material."

Professional Development

The Professional Development Toolbox is designed as a teacher resource and includes math and reading lesson plans, demonstration videos, activities for instruction, and digital and supplemental resources. Each lesson plan contains a pre-assessment, guided practice activities, and differentiated activities for on-level, struggling, and advanced learners. The video, if available, corresponds to the lesson plan and covers the pre-assessment, introduction of new material, and guided practice activities. Please note that Professional Development features are not available in all topics.

To access the Professional Development Toolbox:

1. Click a grade level under Programs on the left hand side of the screen.
2. Click a subject.
3. Click the green checkmark () to the right of the topic for which you would like to view the Professional Development Toolbox.
4. Click the tab you wish to view (Videos, Lesson Plans, or Digital Resources). Please note that not all Professional Development Toolboxes contain all toolbox features.



Browser Compatibility

Browser Support for New Features

Beginning January 15th, 2009, Study Island began developing new features which require browsers that support the latest JavaScript frameworks to display and operate properly.

Windows / OSX		Features	
Browser	Test Mode	Games	Custom Material Creation
Internet Explorer 6.0 and up*	Y	Y	Y
Firefox 1.5 and up**	Y	Y	Y
Safari 3.0 and up***	Y	Y	Y
*Requires Windows 98 and newer			
**Requires Windows 98 and newer or Mac OS X 10.2 and newer			
***Requires Windows XP and newer or Mac OS X 10.4.11 and newer			

Browser Support for Legacy Features

Beginning January 15th, 2009, Study Island features that existed prior to that date will continue to exist and operate as they have. Revised versions of these features may require you to use one of the above browsers to utilize its enhanced functionality.

MS Windows		Features	
Browser	Test Mode	Games	Custom Material Creation
Internet Explorer 4.0 - 5.5	Y	Y	Y
Netscape 4.0 and up	Y	Y	Y
Firefox 1.0	Y	Y	Y

Mac OS X		Features	
Browser	Test Mode	Games	Custom Material Creation
Safari 1.2 - 2.0	Y	Y	Y
Safari 1.0 - 1.1	Y	N	N
Firefox 1.0	Y	N*	Y
Netscape 7.02	Y	Y	Y
Netscape 7.1 - 7.2	Y	N*	Y
Internet Explorer 4.0 - 5.2	Y	N	Y
*Java games will function if the Java Embedding Plugin (JEP) is installed			

Mac OS 9.2 and below		Features	
Browser	Test Mode	Games	Custom Material Creation
Netscape 4.0 - 4.8*	Y	Y	N
Netscape 7.02	Y	Y	Y
Internet Explorer 4.0 and up	Y	N	N
* suggested for student computers, as it is pre-installed on Mac 9.x			
Upgrading to 7.02 is only suggested for a teacher computer creating custom material			

Browser Support for Non-Mainstream Browsers

Browsers such as Chrome or SeaMonkey may operate correctly with Study Island. These browsers, however, are not officially supported by Study Island at this time.

Implementing Study Island at Your School

Study Island's versatility is virtually boundless, but to get you started here are a few ideas for use in the home, lab, and classroom. Remember: the Help tab contains video tutorials and additional information to assist with implementing Study Island on your campus.

Lab Time

Ensure Efficiency: Create assignments in the "Class Manager" section. This way, even if teachers can't be present in a computer lab, their students will know what material to complete.

Spark Interest: Mix things up with activities like "X Marks the Spot." Place X's around your lab. Coordinate different prizes or incentives for students to "unlock" after achieving a specified number of Blue Ribbons. Write the student's name and the date "unlocked" under the X's.



Meet with the Chief: Working with struggling learners? Take this idea from Truman Elementary, MO: While in the computer lab, review a Study Island Lesson with the class. After working through 3-5 problems as a group, students can work independently. After about 10 minutes, gather a small group of students to "Meet with the Chief." Review the students' results on the material they've completed, and differentiate instruction accordingly during their "Meeting."

Home Time

Assign Study Island as Homework: Parents can take part in Study Island with their child. Not all of your students have home computers? No need to worry; create Printable Worksheets for them to take home and study.

Email Reports to Parents: When viewing the Individual Student Report, click on "Automatically Email Report," and add parents' email addresses. This increases home-school communication. An alternative idea to this would be to teach parents that they can view reports by logging in under their child's login name and clicking on My Reports.

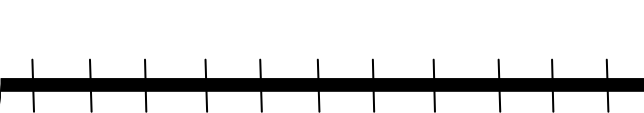
Certificate of Completion: Send a certificate home at the end of the school year telling parents that their student completed the program. You can find an example certificate by clicking "Help" in the upper right corner.

Class Time

Printable Worksheets: Select this session type for a Study Island topic. Group your students and give each a different set of questions. Upon completion, have each group present their solutions to the class.

Warm Up/Conclusion Activity: Using a classroom projector device, display questions in the program for the students to answer independently at their desks. Do this either at the beginning or end of your class.

Sailing through the Study Island Year: Create a bulletin board to look like the sea. On one side, place "Study Island" and on the other, place several construction paper boats. On each boat, place the name of a group—e.g. class or grade level. As the students work through the program, move the ships along the sea to various checkpoints. Customize the points to meet your needs. (Examples: "50 Ribbon Island", or "5,000 Question Cove.")



Contact the Implementation Department: The Implementation team is happy to provide additional resources/assistance—we're here to help. Also if you'd like to share how Study Island is used on your campus, we're always looking for new ideas! Contact us via email: implementation@studyisland.com or call 1.800.419.3191 and we'll happily assist you.

on status

Parent Letter

Dear Parent or Guardian,

Our school has purchased a subscription to a research-based standards mastery program called Study Island. During our subscription, your child can access Study Island free of charge anywhere that Internet access is available! Study Island has site-wide security features in place to provide greater peace of mind.

We are excited about the benefits this program can bring to our students, and we encourage you to take advantage of this opportunity. Please feel free to contact Study Island at 800-419-3191 or support@studyisland.com if you have any questions.

Sincerely,


Principal

Using Study Island from Home

Study Island is completely Web-based, which allows students to access the program from any computer with an Internet connection and a standard Web browser. Study session results are automatically recorded for teacher review, including results from sessions completed outside of school.

The program is divided into sections based on subject (math, reading, etc.). Each section is made up of 15 to 30 topics, with each topic containing about 20 to 30 questions. Topics are accompanied by a lesson, which contains a brief overview of the material covered in that topic.

Follow the instructions below to use the program:

1. Go to www.studyisland.com.
2. Enter your username and password at the upper left side of the screen, and click "Submit." Students will receive a username and password from their school.
3. Click on a subject (math, reading, etc.).
4. If this is the first time using the program, click "Pretest." **You must complete 10 Pretest questions to unlock the rest of the content in that subject.** If there is no Pretest option, or if you have already taken the Pretest, you may move on to the other content topics.
5. Choose a Session Type. The default setting is Test mode, however students may also select Printable Worksheet or Game mode if permitted by the school.
6. To pass a topic, you must meet the passing requirements, which are based on a minimum number of questions answered (usually 10) and a minimum percentage correct (around 70%). A blue ribbon icon () is displayed next to all passed topics.
7. Once you have completed the Pretest, you may work through the remainder of the topics in any order. You must pass all topics before taking the Post Test.
8. Once you have passed all the topics, you must pass the Post Test to complete the subject. Ignore this step if the subject has no Post Test.
9. When you pass all topics in all subjects, you have completed the program.

To Access Reports:

Select a subject under Reports from the left-hand side of the screen to access your reports.

Estimados Padres o Tutores:

Nuestra escuela ha comprado una suscripción a un programa de dominio de estándares basado en investigación, este programa se llama Study Island. ¡Durante el período de suscripción su hijo puede acceder a Study Island de manera gratuita en cualquier lugar que tenga acceso a Internet! En todo el sitio de Study Island existen sistemas de seguridad internos para brindarle una mayor tranquilidad.

Estamos muy entusiasmados con los beneficios que este programa puede brindar a nuestros alumnos, nosotros queremos que usted saque provecho de esta oportunidad. Si tiene alguna duda o comentario, por favor no dude en ponerse en contacto con Study Island al teléfono 800-419-3191 o al correo electrónico support@studyisland.com.

Sinceramente,


El Director

Utilizando Study Island en la Casa

Study Island es un programa que está completamente basado en Internet, esto permite a los alumnos tener acceso al programa desde cualquier computadora que tenga una conexión a Internet y un buscador de internet estándar. Los resultados de las sesiones de Study Island se registran automáticamente para que los profesores puedan revisarlos, esto incluye los resultados de las sesiones que se realizan fuera de la escuela.

El programa está dividido en secciones basadas por las materias (Matemáticas, Lectura, etc.). Cada sección se compone de 15 a 30 temas, cada tema se compone de 20 a 30 preguntas. Los temas están acompañados de una lección, la cual contiene una breve descripción del material cubierto en el tema.

Siga las Sigüientes Instrucciones para Usar el Programa:

1. Vaya al sitio www.studyisland.com
2. Ingrese el nombre del usuario "*username*" y la contraseña "*password*" en la parte izquierda superior. Después haga clic en el botón "*Submit*". Los estudiantes recibirán el nombre del usuario y la contraseña en la escuela.
3. Haga clic en una materia (Matemáticas, Lectura, etc.).
4. Si está utilizando el programa por primera vez haga clic en el botón "*pretest*" examen preliminar. **Usted deberá de completar 10 preguntas del examen preliminar para tener acceso al contenido restante de la materia.** Si no hay una opción de "*pretest*" examen preliminar o si ya la tomó, usted puede acceder a los otros temas.
5. Elija un tipo de sesión. El tipo de sesión que aparece como regla, es el modo de prueba, no obstante los estudiantes pueden seleccionar otros modos como el de impresión de hoja de trabajo o juegos, en caso de que estén permitidos en la escuela.
6. Para aprobar un tema, usted debe de cumplir con los requisitos para aprobar. Estos requisitos se basa en el número de preguntas contestadas (generalmente 10) y un porcentaje mínimo de respuestas correctas (70%). Un icono de un listón azul () aparecerá junto a todos los temas que sean aprobados.
7. Una vez que haya completado el examen preliminar, usted podrá acceder el resto de los temas en el orden que usted desee. Usted debe de aprobar todos los temas antes de tomar el Post Test.
8. Una vez que usted haya aprobado todos los temas, usted será capaz de aprobar el Post Test. Usted debe de aprobar el Post Test para completar la materia. En caso que la materia no tenga Post Test, ignore este paso.
9. Una vez que haya aprobado todos los temas de todas las materias, usted habrá terminado el programa.


Como Acceder a los Reportes:

Seleccione una materia en lado izquierdo de la pantalla para tener acceso a los informes

Troubleshooting

Problem:	Possible Solution:
I signed up for Study Island, but I haven't received any software or materials.	Study Island is completely Web-based, so no software or materials will be shipped. When a school signs up, we will email the admin a username and password, along with an instruction manual containing directions on how to start using the Study Island program.
I tried to log on with my username and password, and it says that my information is invalid.	Verify that you have entered your login information exactly as provided. The login information is not case sensitive, but please make sure you are entering the EXACT username and password, including spacing and/or punctuation.
Nothing happens when I click a topic to start studying.	All students must take a pretest of at least ten questions before they are allowed to access topics in that subject. There is no passing requirement for the pretest.
Is there a problem with Study Island scoring? A student received a 0% on his or her first practice session. On the second attempt he or she received a 100%, but the score says 75%.	75% is the final cumulative score. The system takes the total number of correct answers and divides that by the total number of attempted questions.
A student received a score of 100% on his or her last session, but did not receive a blue ribbon for that particular topic.	Study Island uses cumulative scores to measure student progress. Students must receive a cumulative score that is equal to or greater than the percentage listed in the "Passing Goal" column of the main page for that subject; as well as complete the required number of questions. So, if the percentage needed is 70%, students must have a <i>cumulative</i> score of at least 70% to receive a blue ribbon for that topic.
Can a teacher clear test sessions that are holding the average down?	Yes. For instructions see page 14.
As I was working with a student today, I noticed that the student was struggling to pass a topic. Can I delete sessions from my student's login screen instead of having to login as a teacher?	Yes. When students are viewing their own session stats, there are check boxes next to each session and a "Remove Checked Sessions" button at the top. When users try to remove sessions from a student login, they are prompted to enter a teacher username and password. A message will be sent to the teacher's Message Center when a session is deleted.
There is a red "X" in the corner where an image should appear.	The images may load by right-clicking (or holding the button down if using a Mac) where the image should appear and selecting to show the image on the resulting menu.
I think I found an error in a question. How do I report this?	Click "Comment on Question" in the upper right-hand corner. This allows our content editors to find the specific question and make changes, if necessary.
I'm having difficulty using/viewing the games.	Go to http://www.studyisland.com/gametest.cfm to help diagnose the problem.

Appendix A: Glossary

Adjust Student Difficulty - feature found on the School Stats page that allows admins and teachers (if allowed) to adjust the percentage correct required to achieve the blue ribbon () and force students into lower or higher grade level material

Administrator – person from your school or district designated to register students and teachers, update the roster as needed, and set global preferences for the program

Advance - to promote students to a higher grade level

Assignment - topic(s) chosen by the teacher for the students to complete; created on the Class Manager Page and accessed through the Class Page. See 'Completed Assignment'

Attributes – individual data for each user, such as grade level, username, password, and demographics

Block Other Material - feature that allows you to designate the material to which your students have access. Students will only be able to access Study Island topics assigned on the Class Page(s).

Blue Ribbon – the designation of topic mastery

Building Block – remedial material automatically generated when a student does not meet certain passing requirements

Class – a group or grouping of students created on the Class Manager Page

Class Manager – Study Island page where teachers can manage classes and create/edit assignments and class pages

Class Page – informational page created by teachers in Class Manager containing assignments, notes, etc. for students

Class Properties – settings chosen for each class by the teacher (e.g. game access, timer visibility, and remedial topic availability)

Create New Topic - editor with which Custom Material can be created

Classroom Response Systems (CRS) – interactive handheld classroom devices which work in conjunction with the Study Island program

Completed Assignment - assignment in which students have earned a Blue Ribbon in each included topic

Custom Material – questions created by teachers added into the Study Island program

Database File - school-generated file containing student information used to register users in Study Island

Default Password - school-chosen password given to all users upon registration if unique password is not specified

High Score Table - record of high game scores achieved in game mode

Homeroom - optional field used during registration to automatically place students in a class

Import - method of registering users by uploading a database file containing user information

Items - number of questions

Lesson - brief topic overview

Live View - a real-time monitoring system that allows teachers to observe students' progress as they work

Mapping Fields - process of matching your database fields to recognized Study Island fields

Not Trusted - setting designated by Admin that limits teacher functions and access to student data

Off Grade Level - see 'Building Block'

Owner - teacher or Admin in control of class

Parent Notification - an automatic notification process designed to communicate student progress to parents via email

Pass Topic - to pass a topic, a student must achieve a specified percentage correct while having attempted a minimum number of questions

Passing Parameters - requirements to designate topic mastery; consists of minimum percentage and minimum number of questions

Post Test - non-diagnostic topic designed to determine subject mastery

Pretest - non-diagnostic topic designed to introduce users to the Study Island program

Printable User List - roster of users' usernames and passwords

Printable Worksheet - session type that allows users to print questions from a Study Island topic

Register - to add users to the program manually or via a database file

Remedial Topic - see 'Building Block'

Report - Study Island statistical data organized in a viewable format

School Identifier - suffix added to a username to prevent a high number of duplicates (e.g.: school name, initials, or mascot)

Session - duration of time in which a user participates in a Test, Game, Classroom Response System, or Printable Worksheet within the Study Island program

Session Type - see 'Study Mode'

SIS Primary Key - identification number that can be added when registering users to identify users in our system

Start Date - the day the user was created and/or the date from which stats are shown

Study Mode - method in which students can work through Study Island topics; options include Test, Game, Classroom Response System and Printable Worksheet

Suffix - see 'School Identifier'

Topics - individual segments within a subject

Trusted - setting designated by the admin that allows teacher functions and access to student data

White Ribbon - designation of Building Block mastery

Icon Glossary

	Text Highlighter - Used for highlighting text in a question
	Font Size Changer - Used for changing the font size of a question
	Text to Speech - Roll over to hear audio of question
	Envelope - Link to Message Center
	Building Block - Remedial material automatically generated when a student does not meet certain passing requirements
	Hazard Triangle - Denotes student is struggling in topic
	Blue Ribbon - Designation of topic mastery
	White Ribbon - Designation of topic mastery for a Building Block topic
	Preview Class Page – Default
	Preview Class Page – Not Default
	Edit Class or Edit Assignment
	Class Page and Assignments
	Remove Class or Assignment
	Deactivate Assignment
	Activate Assignment
	Assignment Results
	Locked Assignment
	View Lesson
	View Questions
	View Expectation
	View Standards Map

	Class Gradebook							Blue Ribbon	Individual Student		Class Summary		Class Comparison						
	Program by Subject	Subject by Topic	Subject by Reporting	By Topic	By Subject	By Program	All Activity		All Subjects	By Subject	All Subjects	By Subject	Program by Subject	Subject by Topic	Subject by Reporting	By Topic	By Subject	By Program	All Activity
Students with stats (not ALL students)				X	X	X	X												
Filter by date				X	X	X	X		X	X	X	X				X	X	X	X
Histogram / graph				X	X	X	X									X	X	X	X
Automatically Email Report	X	X		X	X	X	X	X	X	X	X	X	X	X		X	X	X	X
Open in Excel	X	X	X					X					X	X	X				
Sort	X	X	X	X	X	X	X	X					X	X	X	X	X	X	X
Send message to student from report				X	X	X	X	X											
Click on name to get more details	X	X	X	X	X	X							X	X	X	X	X	X	X
Click on stats to get more details	X	X	X	X				X		X	X		X	X	X				
Building Block stats							X			X									
Compare with others									X	X	X	X							
Suggested topics										X		X							
Item analysis																		X	
Disaggregate view											X								
Shows blue ribbons				X						X		X							
Time spent				X	X	X	X		X	X	X	X				X	X	X	X
Grade (proficient, below basic, etc.)				X	X	X			X	X		X				X	X	X	

Assignment	Benchmarking						Trend Report			Weekly	High Score	Login	
	Gradebook	* Item Analysis	Class Summary	Class Comparison	Individual Student	Executive Summary	Usage Graph	Cumulative Performance	Performance				
	X X									X	X		Students with stats (not ALL students)
													Filter by date
	X X												Histogram / graph
X							X	X	X				Automatically Email Report
X	X			X									Open in Excel
X	X	X		X							X	X	Sort
													Send message to student from report
X	X										X	X	Click on name to get more details
	X	X	X	X	X		X				X		Click on stats to get more details
										X			Building Block stats
													Compare with others
													Suggested topics
X	X												Item analysis
X	X												Disaggregate view
													Shows blue ribbons
													Time spent
	X		X	X	X	X							Grade (proficient, below basic, etc.)

		Students with Stats (not ALL students)	Filter by Date Inside Report	Has Histogram /Graph	Automatically Email Report	Open in Excel	Sort	Send Message	Click Name for Details	Click Stats for Details	Building Block Stats
Class Gradebook Report	By Program Broken Down by Subject				X	X	X		X	X	
	By Subject Broken Down by Topic				X	X	X		X	X	
	By Subject Broken Down by Reporting Category					X	X		X	X	
	By Topic	X	X	X	X		X	X	X	X	
	By Subject	X	X	X	X		X	X	X		
	By Program	X	X	X	X		X	X	X		
	All Activity	X	X	X	X		X	X			X
Blue Ribbon Report					X	X	X	X		X	
Individual Student Report	All Subjects		X		X						
	By Subject		X		X					X	X
Class Summary Report	All Subjects		X		X					X	
	By Subject		X		X						
Class Comparison Report	By Program Broken Down by Subject				X	X	X		X	X	
	By Subject Broken Down by Topic				X	X	X		X	X	
	By Subject Broken Down by Reporting Category					X	X		X	X	
	By Topic		X	X	X		X		X		
	By Subject		X	X	X		X		X		
	By Program		X	X	X		X		X		
	All Activity		X	X	X		X		X		
Assignment Report					X	X	X		X	X	
Benchmarking Report	Gradebook Format					X	X		X	X	
	* Item Analysis	X					X			X	
	Class Summary Format	X		X						X	
	Class Comparison Format					X	X			X	
	Individual Student Format										
	Executive Summary Format			X						X	
Trend Report	Usage Graph				X						
	Cumulative Performance Graph				X						
	Performance Graph				X						
Weekly Report		X									X
High Score Report							X		X	X	
Login Report							X		X		

